



The University Academy Holbeach

Principal: Steve Baragwanath B.Sc. (Hons.)

Marking Policy

Adopted by the governing body: January 2018

To be reviewed every two years

Review date: January 2020

Homework is set for the following reasons:

- to enable pupils to develop their work to their full potential
- to allow pupils time to reflect on what has been done in the classroom
- to help teachers assess the effectiveness of their teaching and the level of understanding gained
- to prepare pupils for future independent study
- to allow use of resources which may be available outside of the Academy
- to involve parents in their child's learning
- to enable pupils to take responsibility for their own learning.

Homework is set regularly and by all departments. Pupils at each Key Stage will receive homework with a regularity specific to each subject area. The length for each task will vary. The term "regularly" will be interpreted by Heads of Department, and made clear on homework timetables. Learning Coordinators will issue parents with their child's homework timetable at the beginning of each school year, and all pupils are given a homework diary which parents are asked to check and sign each week, together with the form tutor.

Homework must be recorded in diaries and these should be used as a channel of communication if homework is well done, not done or not handed in on time.

Homework will also be uploaded to the VLE in order that parents and guardians may monitor when it is set and due for completion. Staff will also upload, where possible, any necessary resources required to complete the task.

It is incumbent on staff to mark/assess homework and record the marks, as appropriate. This should be marked in line with the school's Marking Policy.

The completion of homework by pupils is the primary responsibility of the subject teacher, the head of department and parents. Any problem relating to homework should in the first instance be dealt with by the subject teacher and/or HOD. Repeated failure to do homework will be treated seriously and discussed with the appropriate form tutor and Learning Coordinator. Failure to complete three homework tasks will result in a school detention.

TEACHERS' RESPONSIBILITY FOR HOMEWORK

Homework should be carefully planned as part of lesson preparation. Subject teachers must ensure that homework is written down and understood by the pupils. Time must be set-aside in lessons to do this, and it is good practice for the homework to be written on the board. Its setting should not be rushed at the end of a lesson. Staff are encouraged to set homework at the start of each lesson.

There should be clarity about what the homework is for, and should not be set for the sake of it. Generally speaking it should be based upon reinforcing the lesson, developing work already done or be research-based ready for future learning. This may also take the form of exam practice and preparation.

The LRC will remain open until 5 pm each day (4.30pm on Fridays) so that pupils who wish to use the resources for homework or pupils requiring help with homework will have the opportunity to use this area. Help from Learning Mentors and/or a member of staff will always be available at this time.

Each Department will have a policy for homework, which is discussed regularly, including the best strategies for effective differentiation. It is particularly important that new entrants to the profession are helped and supported in setting and marking appropriate homework.

REVIEW

This policy should be reviewed within two school years.